

Retirement Planning Staff Objectives

1. To ensure Agency employees that there is available to them a staff prepared to assist in their planning for retirement,
2. To assure employees that with proper planning, retirement can become the peak of a useful life,
3. To announce to the Agency employees that the Retirement Planning Staff is expanding its program to include, among others:
 - a. guidance on employment possibilities for retirees,
 - b. assistance in the preparation of useful biographic profiles for possible employment after retirement,
 - c. provision of background publications of potential interest to retirees, including an extensive bibliography,
 - d. assist in making contacts with other appropriate specialists.
4. Specifically, members of the Retirement Planning Staff should:
 - a. read extensively as much of available background material as possible,
 - b. jot down all ideas for future discussion,
 - c. think and write about seminars, group discussions, conferences, etc. with retirees and their spouses,
 - d. plan a questionnaire to retirees to solicit their opinions and suggestions, or a check list of items useful in planning,
 - e. consider an Agency-prepared brochure, newsletter, or any other type of publication,
 - f. work on lists of experts to consult, appropriate organizations to visit, etc.,
 - g. determine which group of employees to start with, -- the over 60's, over 55's, etc.

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